

**CRISP COUNTY BOARD OF COMMISSIONERS
PUBLIC AGENDA REQUEST FORM**

Date Submitted: _____

Request for business items to be included on the monthly agenda will be placed on a first come, first serve basis. In the event of a full agenda, your item will be placed on the next available agenda.

Regular monthly meetings are held on the 2nd Tuesday of each month at 9:00 a.m. in room 305 of the Crisp County Government Center, located at 210 South 7th Street, Cordele, Ga.

Deadline for submission of request to appear on the agenda must be submitted BEFORE NOON, ONE WEEK PRIOR TO THE BOARD MEETING DATE. Request must include copies of any documents and/or materials that will be used in your presentation to the Board of Commissioners.

I do hereby request that the item listed below be placed on the agenda dated as shown, so that I may be afforded the opportunity to address the Board of Commissioners of Crisp County.

Name: _____

Street Address: _____

City/State/Zip: _____

Phone Number: _____

Item to be placed on agenda: _____

Describe, in detail, the item you wish to present and the action you are seeking from the Board of Commissioners. Attach any materials and/or documents supporting your request that will be included in your presentation. Presentations are limited to 5 minutes unless otherwise approved in advance by the County Administrator/Clerk.

Requested date to appear: _____

Signature: _____

Submit your request by mail to the Crisp County Board of Commissioners, ATTN: County Clerk, 210 South 7th Street, Cordele, GA 31015, or by fax to 229-276-2675, or by email to mdunnavant@crispcounty.com