

**MINUTES OF THE CRISP COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING OF APRIL 12, 2022**

OPENING CEREMONIES

Chairman James Dowdy, III, called the meeting to order at 9:00 a.m. in Room 305 of the Crisp County Government Center, with Commissioners A. James Nance, Larry Felton, Sam Farrow, Jr, and Mark Crenshaw in attendance. Others present were County Administrator Clark Harrell, County Attorney Rick Lawson, Finance Director Sherrie Leverett and County Clerk Monica Irwin. Rick Smarr gave the invocation and Administrator Harrell led the audience in the Pledge of Allegiance to the Flag of the United States of America. Chairman Dowdy welcomed all in attendance.

APPROVE MINUTES

Motion was made by Commissioner Felton to approve the regular meeting minutes of March 8, 2022, seconded by Commissioner Crenshaw, motion carried unanimously.

PROCLAMATION FOR NATIONAL CRIME VICTIM'S WEEK

County Administrator, Clark Harrell, read the Proclamation which reaffirms the County's commitment to create a victim service and criminal justice response that assists all victims during Crime Victim's Week and throughout the year. **Motion was made by Commissioner Nance to approve National Crime Victim's Week of April 24th - 30th, 2022, seconded by Commissioner Felton, motion carried unanimously.**

FIXED BASED OPERATOR

County Administrator, Clark Harrell, introduced Mr. Eric Richter to the board. Mr. Richter will be managing/operating the airport. Mr. Richter already has an aircraft maintenance business located in Crisp County. He has been employed with Delta Airlines for twenty-two years along with operating his own FBO at a private airstrip in Ashburn, GA, for five years.

SHERIFF'S REPORT

Sheriff Billy Hancock gave the Sheriff's report. He reported ticket numbers are up as well as the amount of civil papers being served in the last month. Sheriff Hancock also reported the inmate numbers in the jail are rising. The total head count now is around 211 inmates whereas normal average is 160 to 180 inmates. The housing income for this month was \$50,000, Commissary was \$70,000, in turn, allowing for a total of \$120,000 of operating money being given back to the general fund. He advised the board that he met with the County Administrator and the Public Works Director to discuss the possibility of another firing range location that will benefit the Sheriff's Office as well as the community. Sheriff Hancock reported that he will be asking for several funding grants, (1) COVID19 Grant and (2) Homeland Security Grant Program to cover COVID litigation fraud and vests & equipment.

APPROVAL OF APPLICATION PROCESS FOR GRANTS

County Administrator, Clark Harrell, asked for the board's consideration and approval for the Sheriff's Office to proceed with the application process to apply for the COVID19 Grant (COVID litigation fraud)

and the Homeland Security Grant Program (vests & equipment) in the amount of \$12,500. **Motion was made by Commissioner Farrow to approve the application process for the COVID19 Grant and the Homeland Security Grant, seconded by Commissioner Felton, motion carried unanimously.**

SHERIFF OFFICE VEHICLE

Additionally, the County Administrator and Sheriff Billy Hancock, informed the board of a request made by a Community Youth Build Program for a donated vehicle from the Sheriff's Office. The Youth Program will greatly benefit from the vehicle by allowing the youth transportation to and from job interviews, etc. The Sheriff advised the board of an old vehicle with 200,000 miles he is currently taking off the line and has no problem donating it if they approve. **Motion was made by Commissioner Felton to donate the unused vehicle to the Youth Program, seconded by Commissioner Nance, motion carried unanimously.**

NEW BUSINESS

County Administrator, Clark Harrell, advised the Commissioners of several items under new business needing their consideration:

BEER AND WINE LICENSE

Blackshear Beverage is opening a second location at 117 Cannon Road and is requesting a beer and wine license for the sale of alcohol. **Motion was made by Commissioner Felton to issue a Beer and Wine License to Blackshear Beverage for the sale of alcohol at 117 Cannon Road, seconded by Commissioner Farrow, motion carried unanimously.**

RESOLUTION 2022-009 PRE-DISASTER MITIGATION PLAN

County Administrator, Clark Harrell read the Resolution. **Motion was made by Commissioner Nance to approve Resolution 2022-009, second was made by Commissioner Farrow, motion carried unanimously.**

FBI MEMORANDUM AGREEMENT

County Administrator, Clark Harrell, informed the board the Memorandum Agreement is an understanding and agreement between Crisp County, the U.S. Department of Justice, and the Federal Bureau of Investigation. This FBI needs to place an antenna on a tower located in Crisp County, which is owned by the Crisp County Board of Commissioners. **Motion was made by Commissioner Farrow to approve the Memorandum Agreement, seconded by Commissioner Felton, motion carried unanimously.**

DEBRIS REMOVAL AND DEBRIS MONITORING CONTRACTS

County Administrator, Clark Harrell, informed the board this contract must be in place in order for the county to receive Federal reimbursement in case of a disaster. The county must have a debris contractor and a monitor in place and they must be independent of each other. **Motion was made by Commissioner Nance to approve the Debris and Monitoring Contracts, seconded by Commissioner Felton, motion carried unanimously.**

PENSION PLAN POLICY UPDATE

County Administrator, Clark Harrell, reminded the board they agreed to update the Pension Policy in December of 2021. Mr. Harrell advised the board the policy needs to be specifically worded as follows: Policy update to Pension Plan excluding all bonus or lump sum payments to employees supported by special funding sources outside of regular budget as pension eligible income retroactive to March 1, 2020. **Motion was made by Commissioner Felton to approve the Pension Policy Update, seconded by Commissioner Nance, motion carried unanimously**

FINANCIAL REPORT

Finance Director, Sherrie Leverett, gave a preliminary report and executive summary on the major funds of the County as of March 31, 2022. The monthly and YTD activity for the General & three major Special Revenue Funds combined, bring YTD totals to \$18.2 million in revenues and \$16.6 million in expenditures, dropping our YTD net income slightly, down to \$1.6 million. March activity increased the net income for the Water Fund by just over \$24,000 bringing YTD to \$143,571. The USDA Bonds are current at \$1,178,118. YTD net income for the Landfill fund is \$435,844. Due to the Coal Ash delivery activity from the CCPC our tonnage is up.... 9,454.81 for March. Approximately 24% of that was delivered under the commercial contract, 6% under the City's residential contract and 4% under the County's residential contract. The GEFA Loans are current at \$1.3 million. Mrs. Leverett reported end of month totals are just over \$18.0 million in the General and Special Revenue Funds combined; \$7.9 million in the proprietary funds; and \$9.5 million in the SPLOST & TSPLOST funds giving a countywide total at 3/31/22 of \$35.5 million. Of that amount, \$23.2 million is restricted or reserved for special purposes or uses. Sales Tax Reports for March SPLOST distribution of \$424,602 is up 28% from last year. TSPLOST Revenue and expenditures this month brings issue to date collections on the Transportation Tax to \$7.4 million. Combining that with GDOT funding, the County has completed almost \$11.0 million in local transportation capital and operating projects with our share of that distribution. As of March 31st, the 2011 SPLOST project remains at \$23.1 million appropriated out of the \$23.2 million collected under this issue and actual expenditures and appropriations for the 2017 SPLOST issue have now reached \$12.1 million. The CDBG Revolving Loan Funds total at the end of March has an outstanding balance of \$1.8 million. Lastly, Mrs. Leverett reported the revenues by fund and expenditures by department preliminary report for the nine-month period of July 2021 through March 2022, all departments and divisions should be at 75% or below of their annual allowances. Overall, the preliminary numbers indicate the General Fund and Special Revenue Funds are slightly over at 74%; The Water Fund is under at 57% and the Landfill Fund is also within budget at 67%.

COMMUNITY DEVELOPMENT BLOCK GRANT

Finance Director, Sherrie Leverett, advised the board of an amendment needed to revise the CDBG project schedule. Mrs. Leverett explained, "Third amendment to sub recipient agreement for the CDBG MIT Grant" which represents the project to purchase and place new communication equipment on the east radio tower. Because of the nature of the project we have experienced some delays in the procurement process and will not be able to meet the original project schedule. In view of that DCA has ask that we issue an amendment formally adjusting that original schedule. Mrs. Leverett requested a motion from the board to approve the Third Amendment to the Sub recipient Agreement for the CDBG-MIT Grant. **Motion was made by Commissioner Farrow to approve the CDBG Third Amendment, seconded by Commissioner Felton, motion was carried unanimously.**

ADMINISTRATOR'S REPORT

Administrator Harrell reported the 2021 LMIG resurfacing project is complete. In addition, the county has installed rumble strips on Fenn Road and Gilbert Road with this cost being shared between Crisp County and Dooly County. The pipe installation for Cannon Road, Arabi-Warwick Road, Hatley Road, and Cemetery Road has been completed. Resurfacing is being done over the road patches and Georgia Department of Transportation has awarded \$86,682.82 towards the cost of this project. Mr. Harrell also reported many projects moving forward in Crisp County. (1) Arabi/NS Railroad Project, (2) Coal Ash/CCPC landfill project, (3) Meadow Park right-of-way project, and (4) Communications. Mr. Harrell reported he attended several meeting and events last month.

GO INTO EXECUTIVE SESSION FOR LITIGATION AND PERSONNEL

Motion was made by Commissioner Felton to go into Executive Session for purchase of real property, seconded by Commissioner Crenshaw, motion carried with all Commissioners agreeing to go into Executive Session at 10:17 am.

COME OUT OF EXECUTIVE SESSION

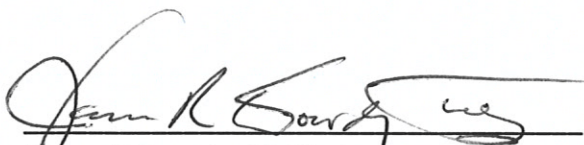
Motion was made by Commissioner Farrow to come out of Executive Session at 10:42 am, seconded by Commissioner Felton, motion carried with all Commissioners agreeing to come out of Executive Session.

PURCHASE OF PROPERTY

County Administrator, Clark Harrell, addressed the board with the request of Sheriff Hancock to purchase the property located at 1601 South 7th Street for the purpose of relocating the Narcotics and Traffic Division. The purchase price will be split between the County and the Sheriff's Office. **Motion was made by Commissioner Farrow to purchase the property located at 1601 S 7th Street, seconded by Commissioner Crenshaw, motion was carried unanimously.**

ADJOURN MEETING

By common consent, Commissioners adjourned the meeting at 10:47 a.m.


James R Dowdy, III, Chairman
Clark Harrell, County Administrator