

**MINUTES OF THE CRISP COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING HELD ON MAY 12, 2020**

OPENING CEREMONIES

Chairman Sam N. Farrow, Jr. called the meeting to order in Room 305 of the Crisp County Government Center, with Commissioners A. James Nance, Wallace Mathis, Larry Felton and J. R. Dowdy, III in attendance. Others present were County Administrator Clark Harrell, Finance Director Sherrie Leverett and County Clerk Linda Finch. Rick Smarr gave the invocation, and Administrator Harrell led the audience in the Pledge of Allegiance to the Flag of the United States of America. Chairman Farrow welcomed all in attendance.

APPROVAL OF MINUTES

Motion was made by Mr. Felton to approve the minutes of the regular meeting of April 14, 2020, seconded by Mr. Dowdy, motion carried unanimously.

SHERIFF'S REPORT

Administrator Harrell stated that Sheriff Hancock was unavailable to be here today as he is meeting with EPD based on a request the Board of Commissioners had at Cedar Lakes regarding the flooding problem in that area. Chief Deputy Denise Youngblood brought checks for inmate housing, commissary funds, and for a Pursuit Alert App. She advised that as we are coming to the end of this fiscal year, the sheriff's office has have turned over about \$2.7 million to the county for this fiscal year. She advised that regarding their report for April, some of their costs to operate are down, total miles driven was 95,391, which is due to a newer fleet that they are buying and also some of the services being shut down due to COVID-19.

**ADOPT RESOLUTION AUTHORIZING APPLICATION FOR RURAL ECONOMIC DEVELOPMENT LOAN
RESOLUTION 2020-010**

Administrator Harrell reported that he has a resolution authorizing an application for a Rural Economic Development Loan, which is in conjunction with a loan for Crisp Regional Hospital between the Board of Commissioners and also Crisp County Power Commission. The hospital will be adding a Cardiology service line to include a rehab program, equipment, recruitment of cardiology physicians and renovation and expansion of Crisp Regional Nursing and Rehabilitation Center. He read the resolution. **Motion was made by Mr. Mathis to adopt the Crisp County Resolution Authorizing Application for Rural Economic Development Loan, seconded by Mr. Felton, motion carried unanimously.**

APPROVE CRISP COUNTY LOCAL GOVERNMENT INSURANCE PLAN RENEWAL

Administrator Harrell reported that would like approval of the Crisp County Local Government Insurance Plan cost increase for July 1, 2020 thru June 30, 2020 as submitted. We will have a 6% increase this year. This means a bi-weekly increase for an individual employee will be \$1.72, employee/spouse will be \$13.57, employee/children will be up \$11.95, and employee/family will be up \$23.80. **Motion was made by Mr. Dowdy to approve the Crisp County Local Government Insurance Plan renewal cost increase, seconded by Mr. Felton, motion carried unanimously.**

APPROVE AGREEMENT TO CHANGE POLLING LOCATION FOR LISTONIA PRECINCT

Administrator Harrell reported that we have a request from the Board of Elections to change the polling location for Listonia Precinct to Penia Baptist Church. He advised that the polling precinct that they are at now is very dated, the electrical is out of date and will not support the new elections equipment; it is either to spend money to update there that the Board does not own or move to a new location. Penia Baptist Church has agreed for the county to use this location for that precinct. He ask for the Board's consideration to move that polling location and advised that there are some laws involved in this and it will take a period of time and advertising, so more than likely it will be the General Election when this is actually done. His recommendation is to authorize the chairman to sign the agreement. **Motion was made by Mr. Mathis to authorize Chairman Farrow to sign the Agreement Between the Board of Commissioners of Crisp County and Penia Baptist Church Regarding the Use of Certain Property as a Voting Precinct Location, seconded by Mr. Felton, motion carried unanimously.**

FINANCIAL REPORT

Mrs. Leverett reported that the first page of the financial report shows the monthly and YTD activity for the General and three major Special Revenue Funds at April 30, 2020. Combined these funds are reporting YTD revenues of \$16.3 million and expenditures at \$16.7 million dropping back to a negative YTD revenue over expenditure position of \$372,000. For the Water Fund, monthly revenues and expenditures brings YTD net income to \$185,207. The USDA Bonds are current at \$1.3 million. The Landfill Fund is showing YTD net income at \$299,172 at 4/30/20. The GEFA Loans are current at \$1.9 million. In the cash on hand report as of April 30, 2020, we ended the month with \$12.3 million in the General and Special Revenue Funds combined, \$6.5 million in the proprietary funds and \$4.5 million in the SPLOST & TSPLOST funds giving a county wide total of just over \$23.4 million. For the 2011 SPLOST Issue, we have appropriated \$22.7 million of the \$23.2 million collected under this issue. Distribution No 27 of the 2017 SPLOST Issue, in the amount of \$313,793, is down 11.5% from March of 2019. Expenditures and appropriations have reached \$7.4 million. Included next is a report on the 2012 TSPLOST revenues. Combined with LMIG and GDOT Revenue, we have expended and/or obligated over \$5.5 million in local road maintenance and capital projects through the TSPLOST Funds. This month's L.O.S.T. distribution is down 11.4% from this same period a year ago. In the CDBG Revolving Loan Fund monthly report, we ended the month with a total outstanding balance of \$2.3 million for all these accounts. The final report is the revenues by fund and expenditures by department preliminary report for the period of July 2019 through April 2020. The summary report shows the expended percentage of appropriations for each individual department and the total for each fund. All departments and divisions should be at or below 83% of their annual allowances. Overall, the numbers show the General and Special Revenue Funds at 82%, the Water Fund at 64% and the Landfill Fund at 56%.

ADMINISTRATOR'S REPORT

Administrator Harrell reported that 1) he has brought all county employees back to work as of May 4th to a regular work schedule; 2) March sales tax revenues were down by approximately \$20,000.00 and anticipates April being down as well due to the unknowns with the economy. This will affect county operations/budgets and the FY21 budget process; they have a preliminary FY21 Budget for public inspection-although not balanced; 3) over the past week we have worked diligently with a \$3.1 million budget request shortfall with department heads, elected officials and staff to trim, cut and reduce the FY21 budget. We will need to set a date for a public hearing, June 9th, and have a called meeting prior to

July 1st to adopt a balanced budget, recommend the date of June 29th. This will allow proper time need to advertise; 4) recreation summer programs have been canceled by Georgia Recreation Parks Association, including baseball, softball, golf, tennis and swimming; 5) he is implementing a work order program into county operations with Public Works and Maintenance. The program will track work requests, status and completion. Commissioners will have the ability to make work requests, add pictures and comments as needed as well as see the status; 6) he will be moving one employee from Recreation to Maintenance; 7) ongoing projects include Pickens Pool, Sheriff's Department remodeling for video court hearings, addition of video screens in the Commission Chambers, score boards to install, washer and dryers at EMS, renovation in Tax Commissioner's Office, Planning and Zoning will be moving to 2nd floor of the Government Center, installation of three generators(Public Works, well on Hwy. 280 & well on Hwy. 300; 8)he has scheduled a meeting with Sheriff Hancock and Georgia EPD concerning Cedar Lakes and hope to have an engagement with Army Corps of Engineers soon; 9) we have approximately \$758,000 in uncollected taxes from 2019 and will be working with the Tax Commissioner on this issue; and 10) Georgia EMA is releasing around \$200,000.00 from Hurricane Michael to the county.

GO INTO EXECUTIVE SESSION

By common consent, all Commissioners agreed to go into Executive Session to discuss personnel.

COME OUT OF EXECUTIVE SESSION

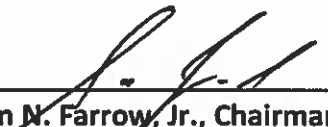
By common consent, all Commissioners agreed to come out of Executive Session.

APPOINT WILLIE MAE DEXTER TO BOARD OF ELECTIONS

Motion was made by Mr. Mathis to appoint Willie Mae Dexter, who was appointed by the Crisp County Democratic Committee, to serve on the Board of Elections from July 1, 2020 through June 30, 2024, seconded by Mr. Felton, motion carried unanimously.

ADJOURNMENT

By common consent, Commissioners adjourned the meeting at 10:08 a.m.



Sam N. Farrow, Jr., Chairman



Clark Harrell, Administrator