

REQUEST FOR PROPOSALS
STRUCTURED CABLING SYSTEM, SHERIFF DEPARTMENT RENOVATION
CRISP COUNTY GEORGIA

Project Description:

The Crisp County Board of Commissioners is seeking proposals from qualified Low Voltage Wiring Vendors (Wiring Vendor) to provide a Structured Cabling System Installation for the Crisp County Sheriff's Department.

Scope of Work:

The Wiring Vendor shall perform the scope of work described within Attachment A in this request for proposals.

Bidders Representation: Each Bidder by making a proposal represents that they have visited the site and familiarized themselves with the local conditions under which the work is to be performed. Each bidder by making a proposal represents that they have read and understand the bidding documents.

Project Schedule:

- Site Walk Through: Monday, September 8, 2008, 10:00 AM local time in Cordele Georgia, 125 Eddie Rd, Cordele GA 31015, Contact John Crow, 229-322-2805.
- Proposals Submitted: Friday, September 12, 2008, no later than 2:00 PM local time in Cordele Georgia.
- Vendor Selection: Friday, September 12, 2008.
- Contract Award: Monday, September 15, 2008.
- Work to commence: Monday, September 22, 2008, No later than, 8:00 AM local time in Cordele Georgia.
- Work to be completed: Monday, September 29, 2008, No later than 2:00 PM local time in Cordele Georgia.
- Acceptance Walk Through: Monday, September 29, 2008, 3:00 PM local time in Cordele Georgia.

Selection Criteria:

1. The Bidders Experience in Low Voltage Structured Cable Installation.
2. The specific experience of the actual personnel assigned to the project.
3. The Satisfactory performance on other similar projects.
4. The Bidders proposed fees for providing the requested service as listed in the Proposal Form.
5. The Bidders ability to complete the project on schedule.

Vendor Information:

1. Vendor name, address, phone number, fax number, and e-mail address.
2. Type organization (partnership, limited partnership, corporation, etc.), city and state where firm is headquartered, city and state of vendor's location providing primary services for this project.

3. Resumes of the firm's principals.
4. Resumes of relevant experience of personnel to be assigned to the project.
5. List of previous projects showing related experience in Structured Cabling Installation.
6. At least three (3) references for which the firm has performed similar work in each area.
7. Information that addresses the selection criteria described above.

Submittal Instructions:

A copy of your Proposal, marked "**Sealed Bid**" and "**Structured Cabling Installation**" on the outside, must be received no later than 2:00 PM local time in Cordele Georgia on Friday, September 12, 2008. At that time proposals will be opened publicly and recorded by the County Administrator. Proposals shall be delivered to the Crisp County Board of Commissioners, Attn: County Administrator, 210 S 7th St, Room 303, Cordele, GA 31015. Any questions regarding this RFP should be addressed in writing to John Crow, County IT Director, 125 Eddie Road, Cordele, GA 31015 or john.crow@crispcounty.com, no later than 4:00 pm on Monday, September 8, 2008. Crisp County is an Equal Opportunity Employer and a Drug Free Workplace. D.B.E. Candidates and Minority Contractors are encouraged to participate.

Lester E. Crapse, Jr., County Administrator
Crisp County Board of Commissioners

Attachment A Scope of Work

The following general specifications must be met in order to be accepted as a bidder for the installation of a structured cabling solution for the Crisp County Sheriff Department.

A. General

1. Bidder must provide, upon request, proof of insurance for general liability and workers compensation.
2. Bidder must provide, upon request, a valid State of Georgia low voltage contractors license.
3. Bidder must provide, upon request, valid cable installation certifications for technicians to perform installation work.
4. Bidder must have a Crisp County Business License or other valid Georgia County Business License and pay \$45.00 License Fee in Crisp County.

B. Cabling Specifications

1. The building shall be wired per facilities plans with cable that meets all Category 5e standards. Cable shall be terminated on Hubble jacks (PN HXJ5XX). The inserts shall be placed into plastic duplex or quad plates with color matching the electrical outlet plates. All cables shall be terminated into patch panels in the MDF (Main Distribution Frame).
2. Vendor shall install backboards in the MDF. The backboards shall be treated with fire retardant paint on front and back. The backboards shall be mounted horizontally at 24 inches above the finished floor and extend up at least 48 inches.
3. The MDF shall be equipped with a 7ft. lockable data cabinet, to include proper cooling fan(s). All patch panels, LIUs, and network equipment shall be mounted in the cabinet. Vendor shall provide and install wire management for the entire cabinet. Patch panels shall be 110 type hardware terminated as 568B wire pair standard.
4. Vendor shall provide tie facilities between existing telecommunication room, remote IDF A, and the MDF. Vendor shall provide a 50 pair tie cable for voice communications. This cable shall be terminated on 66 blocks in the telecommunication room and on a 110 type RJ45 patch panel in the MDF. Vendor shall provide two category 5E 4 pair tie cables between the MDF and IDF A, terminated in surface mounted duplex boxes in the proximity of or in the rack. These shall be terminated 568B wire pair standard.
5. Vendor shall provide a fire rated penetration through a 2 hour fire rated wall to house both fiber optic as well as UTP cable. This penetration and all associated hardware must support, at a minimum, 16 category 5E UTP 24 AWG cables, two six strand multi mode fiber optic cables, one 18 strand single mode fiber optic cable, and provide a growth factor of 25%. This penetration must be fire stopped in accordance with all associated fire codes and installation of communications cabling regarding penetration and fire stopping of such penetrations. This will be further explained during the site walk through on Monday September 8, 2008.
6. Vendor shall move one existing 18 strand single mode fiber optic cable, from it's current location into and through the penetration described in number 5 above. Vendor shall move one existing 6 strand single mode fiber optic cable into and through the penetration described in number 5 above. Both of these cables shall be terminated in the existing LIU in the current MDF. The LIU shall be moved to the new 7 foot locking rack in the MDF. Both fiber optic cables shall be terminated in the exact same sequence as they are now. Both fiber optic cables shall be tested in

accordance with applicable EIA/TIA Standards to ensure proper termination.

7. All cabling shall be installed, hung/supported, terminated, labeled, and tested in accordance with applicable EIA/TIA Standards for Category 5E Cabling and carry a minimum of one year warranty on parts and labor.

C. Labeling and Testing

1. Vendor shall label each cable on both ends with the following label convention: XNM where X is the designation of the closet the cable is terminated in, N is the panel in the rack, and M is the jack on the panel. Example the first cable in closet M on the first patch panel shall be labeled MA1.
2. Vendor shall test and certify that each cable meets EIA-TIA Category 5e standards. Certification reports shall be provided to the IT director of Crisp County in form of a hard copy and in electronic (ASCII) file. The reports shall be labeled to directly correspond with the cable on which the test was performed.

D. Job Completion

1. Vendor shall provide one 14 foot and one 3 foot Cat 5e patch cord for each horizontal cable.
2. Vendor shall provide one 3 foot Cat 5e patch cord for each Horizontal cable.
3. Vendor shall successfully complete the acceptance walk through on Monday, September 29, 2008.
4. Upon successful completion of the vendor walk through, payment will be made, Net 30.

Attachment B
PROPOSAL FORM
Structured Cabling System

Place: Crisp County Board of Commissioners
125 Eddie St
Cordele, GA 31015

Date: September 12, 2008

Time: 2:00 pm.

Proposal of _____

(Hereinafter called the "Bidder") organized and existing under the laws of the State of

Georgia, doing business as _____
(corporation, partnership, individual)

To: The Crisp County Board of Commissioners (hereinafter called the "Board").

Gentlemen:

The Bidder, in compliance with your invitation for proposals from qualified Low Voltage Cable Installers with experience installing Structured Cabling Systems and knowing the site of the proposed work, and being familiar with all the conditions surrounding Structured Cable Systems Installation, hereby submits the following proposal.

Bidder acknowledges the receipt of the following addendum (if any):

Bidder agrees to be prepared to commence work on requested tasks on July 28, 2008, at 9:00 AM Eastern Standard Time.

Bidder agrees to perform all of the work described in the PROJECT DESCRIPTION, and the SCOPE OF WORK provided herewith, as presented in the Request for Proposals as requested at the rates set forth below:

Total Project Cost: _____

The bidder provides the following estimates:

1. Itemized cost of materials.
2. Itemized cost of installation.

The bidder understands that this may be a Federally Assisted Contract and compliance with all applicable Federal, State and Local Law, Rules and Regulations is required.

The bidder understands that he must comply with the Copeland "Anti-Kick Back" Act. This act provides that each contractor shall be prohibited from inducing, by any means, any person employed in

the conduct of public work to give up any part of the compensation to which he is otherwise entitled.

The bidder understands that he must provide Certification of Equal Opportunity Employer, Drug Free Workplace, and D.B.E. Candidate or Minority Contractor status where applicable.

The bidder understands that he must comply with the **Georgia Security and Immigration Compliance Act:**

1. Contractor and any and all sub-contractors utilized in conjunction with services provided to local government will comply with the requirements of O.C.G.A. § 13-10-91 and the Georgia Department of Labor's Rule 300-101-.02.
2. Contractor must indicate the appropriate blank: Contractor employs ___ 500 or more employees; ___ 100 to 499 employees; ___ 99 or fewer employees.
3. Contractor will provide a lawfully executed affidavit or substantially similar affidavit to the Georgia Department of Labor's' Contractor Affidavit, as set forth in Rule 300-10-1-.07, to the local government which will be a material term of the contract and incorporated into the contract.
4. In the event that Contractor employs or contracts with any subcontractor(s) in conjunction with this contract, Contractor will secure from each and every subcontractor a written representation of the number of employees each subcontractor employs as being 500 or more employees, 100 to 499 employees or 99 or fewer employees.
5. Contractor will provide lawfully executed affidavits or substantially similar affidavits from each and every subcontractor utilized in conjunction with this agreement and will provide copies of those affidavits to the local government. These subcontractor affidavits will be attached and incorporated into this agreement. The subcontractor affidavit should be identical or substantially similar to the subcontractor affidavit prepared by the Georgia Department of Labor at Rule 300-10-1-.08. This subcontractor affidavit also must be or become a part of any agreement between' the Contractor and Subcontractor.
6. Contractor and any subcontractor that provides services related to the contract understands and acknowledges that it may be subject to audit by the Georgia Department of Labor for its compliance with O.C.G.A. 13-10-90 et seq. and all implementing rules.

The bidder agrees that this bid shall be valid and may not be withdrawn or revoked for a period of sixty (60) calendar days after the scheduled bid opening time.

Respectfully submitted by: S// _____

(Seal-if bidder is a corporation) _____ (Title)

(Business address)

ATTACHMENT C
GSICA CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation that is contracting with Crisp County Georgia has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A.13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with Crisp County Georgia, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the County Administrator of Crisp County Georgia at the time the subcontractor(s) is retained to perform such service.

Contractor must indicate the appropriate blank: Contractor employs _ 500 or more employees; __ 100 to 499 employees; __ 99 or fewer employees;

EEV / Basic Pilot Program* User Identification Number

BY: Authorized Officer or Agent

Contractor Name

Title of Authorized Officer or Agent of Contractor

Printed Name of Authorized Officer or Agent

Date

Subscribed and sworn before me on this the _____ day of _____, 200__.

Notary Public

My Commission Expires: _____

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV {Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U .S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

(End of Form)

SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 1310-91, stating affirmatively that the individual, firm or corporation that is engaged in the physical performance of services under a contract with (_____) Name of Contractor on behalf of Crisp County Georgia has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 1310-91.

Contractor must indicate the appropriate blank: Contractor employs _ 500 or more employees: __ 100 to 499 employees; __ 99 or fewer employees;

EEV / Basic Pilot Program* User Identification Number

BY: Authorized Officer or Agent

Subcontractor Name

Title of Authorized Officer or Agent of Subcontractor

Printed Name of Authorized Officer or Agent

Date

Subscribed and sworn before me on this the ____ day of _____, 200 ____ .

Notary Public

My Commission Expires: _____

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV / Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

(End of Form)