

**MINUTES OF THE CRISP COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING HELD ON MARCH 13, 2018**

OPENING CEREMONIES

Chairman Sam Farrow, Jr. called the meeting to order with Commissioners A. James Nance, Wallace Mathis, Larry Felton, and J. R. Dowdy, III in attendance. Others present were County Administrator Tom Patton, County Attorney Rick Lawson, Finance Director Sherrie Leverett, and County Clerk Linda Finch. Commissioner Dowdy gave the invocation and Administrator Patton led the audience in the Pledge of Allegiance to the Flag of the United States of America. Chairman Farrow welcomed all in attendance.

APPROVAL OF MINUTES

Motion was made by Mr. Felton to approve the minutes of the regular meeting of February 13, 2018, seconded by Mr. Dowdy, motion carried unanimously.

SHERIFF'S REPORT

Sheriff Billy Hancock reported that last week the sheriff's department had a blessing of the badge ceremony as they changed both the patch and the badge of the sheriff's department; most of the patch and badge changes were paid out of the drug account. In his last month's report, they have been in court for the last two weeks, and this week they are doing arraignments. They served 143 warrants, 156 civil papers, 296 subpoenas, they wrote 562 citations with 22 of those for Arabi, 9 for City of Cordele, 20 for superior court and 511 for probate court. They also had one DUI, 13 drug arrests and worked three accidents. This month he gave finance department a check for a little over \$90,000 for inmate housing, and they also got the reimbursement for the rifle vests for a little over \$3,000 which was paid at 100%. He also had a letter asking for a request to make a grant application for the Georgia Officers Highway Safety where you can get anything from child car seats to car and equipment to go in vehicles, which is usually paid by them at 100%. The deputies transported 174 prisoners last month and traveled 7,907 miles; total miles driven last month was 84,038. In the E-911 report total calls for service was 2,815, and the animal division picked up 13 animals last month. He also advised that their open house will be on Saturday, April 7th from 9:00 a.m. to 12:00 p.m. at the detention center. **Motion was made by Mr. Dowdy to give the sheriff's department approval to make grant application to the Georgia Officers Highway Safety, seconded by Mr. Mathis, motion carried unanimously.**

PUBLIC WORK'S REPORT

Public Work's Director Carl Gamble reported that he has been talking with the Department of Transportation bridge department and they are sending some information down on two more bridges that they want the county to participate in like we did with Watson Road bridge, one on Story Road and the other on Lower Pateville Road. He stated that they are trying to get back on schedule in getting rocks on some of the roads, and working on the bid package on the 2018 CDBG water project. Also he received the new right-of-way plats last week for part of Dockweiler Road. The airport project is coming along well, and he would also like to go ahead and get the box culverts replaced with pipes on the bridge on Floyd Road. Commissioner Felton asked if we could go ahead and cover the pool on 5th Avenue since there is water standing in the pool. **Commissioners agreed to go ahead and cut off the plumbing on**

the 5th Avenue pool and fill in the pool. Commissioner Felton also mentioned about getting the fence up in the back of the recreation complex; Administrator Patton advised that is on the list, and Mr. Gamble advised that his department will put the fence up as soon as they can.

FIRE CHIEF'S REPORT

Fire Chief Jonathan Windham reported that his department received 60 calls for February, they had one structure fire, five vehicle fires, eleven grass fires and assisted with 25 medical calls. His department participated in transportation day at the preschool; he and assistant Fire Chief Postell attended the Firefighters appreciation day in Atlanta; and the firemen are going to the primary school twice a week reading to the first graders. They have begun tours of Drexel Chemical Company. He also invited all the commissioners to the fireman's annual fish fry to be held at Fire Station 1.

RATIFIED EASEMENT TO MUNICIPAL ELECTRIC AUTHORITY OF GEORIGIA

Administrator Patton reported that he had called all the commissioners as we needed to have the chairman sign the easement with Municipal Electric Authority of Georgia (MEAG). This is a small easement at Smoak Bridge boat ramp; MEAG will replace the four wooden poles with a monopole. **Motion was made by Mr. Mathis to ratify the easement to MEAG, seconded by Mr. Felton, motion carried unanimously.**

APPROVE DRUG AND ALCOHOL POLICY UPDATE FOR 5311 TRANSIT SYSTEM TPO

Mrs. Leverett reported that periodically the Department of Transportation through the 5311 Transit program updates their policies; this is basically an update for the TPO, Resource Management Systems, substance abuse policy. She advised that they are our contracted third party operator and run our transit system and they have to have the county's approval. **Motion was made by Mr. Dowdy to approve the Resource Management Systems Drug and Alcohol Policy Update for the 5311 Transit System, seconded by Mr. Mathis, motion carried unanimously.**

FINANCIAL REPORT

Mrs. Leverett reported that the first page of the financial report shows the monthly and YTD activity for the General and three major Special Revenue Funds. Combined, February activity brings YTD totals for these funds to \$13.8 million in revenue and just over \$12 million in expenditures providing positive 11% revenue over expenditure balance of \$1.8 million at the end of eight months of this fiscal year. As of this report, we have received about 95% of 2017 Real and Personal Property Tax Projections (\$6,304,590 of \$6,645,000). In the Water Fund, February activity brings YTD revenue totals to \$443,330 and YTD expenditures to \$309,439 leaving the Water Fund with a net income of \$133,890. Customer usage billed for the month was 4.9 million gallons and the USDA Bonds are current at \$1.4 million. In the Landfill Fund, February accruals bring YTD totals to \$1,211,828 in revenue and \$959,431 in expenditures increasing the YTD net gain to \$252,397. The total tonnage received last month was 4,072.88 tons. The GEFA Loans are current at \$2.8 million. In the cash on hand report, we ended the month with just over \$12 million in the General and Special Revenue Funds, \$4.6 million in the proprietary funds, and \$6.3 million in the SPLOST and TSPLOST funds giving us a countywide total at 02/28 of \$23.8 million. In the SPLOST reports, there is basically no change from last month to report on the 2005 Issue; for the 2011 SPLOST Issue we have now spent or appropriated \$22.3 of the \$23.2 million actual collections; and for

the 2017 SPLOST Issue, Distribution No. 1 in the amount of \$301,855 is up over the average amount received for the retail reporting months of January included in the previous issue by about 7%; actual expenditures and appropriations are already at \$3.7 million for this issue. We spent a total of \$143,378 in Special Local Option Sales Tax pennies during the month. The Local Option Sales Tax receipts were up over 8%. In the CDBG Revolving Loan Fund monthly report, and we ended the month with a total outstanding balance of \$2.3 million. The final report is the revenues by fund and expenditures by department preliminary report from the period of July 2017 through February 2018. The summary report shows the expended percentage of appropriations for each individual department and the total for each fund. As of this report, all departments and divisions should be at 67% or below of their annual allowances. Overall, the preliminary numbers indicate the General Fund and Special Revenue Funds at 73%, the Water Fund at 48% and the Landfill Fund at 58%.

ADMINISTRATOR'S REPORT

Administrator Patton reported that he participated in the Family Connections Data Walk, and exercise where all the participants and the state leadership participate and determine where we are with that program and where we need to focus more attention on; he assisted the 4-H Extension Service in acting as a judge for a piggy bank contest, which encourages young people how to save; and he attended the quarterly Board of Trustees Pension Plan meeting.

COMMISSIONER FELTON'S COMMENTS

Commissioner Felton reported that kids will soon be out of school and we need to come up with something for the kids to participate in during the summer. They can't go to our gym because of the summer program at the recreation department; he knows the A.S. Clark gym is available and he wishes that there was some way for the county and city to sit down and talk about working something out so the kids could use that gym during the summer. Administrator Patton advised that he would start that dialogue with the city and the owner of A.S. Clark and see what they can come up with.

GO INTO EXECUTIVE SESSION

Motion was made by Mr. Felton to go into Executive Session, seconded by Mr. Nance, motion carried with all commissioners agreeing to go into Executive Session.

COME OUT OF EXECUTIVE SESSION

Motion was made by Mr. Felton to come out of Executive Session, seconded by Mr. Mathis, motion carried with all commissioners agreeing to come out of Executive Session.

REAPPOINT HAROLD L. CARTER, JR. TO THE TAX ASSESSORS BOARD

Motion was made by Mr. Mathis to reappoint Harold L. Carter, Jr. to the Board of Assessors for a six year term ending April 8, 2022, seconded by Mr. Dowdy, motion carried unanimously.

ADJOURN MEETING

Motion was made by Mr. Nance to adjourn the meeting at 10:45 a.m., seconded by Mr. Dowdy, motion carried unanimously.

Sam Farrow, Jr., Chairman

Tom Patton, Administrator