

**CRISP COUNTY BOARD OF COMMISSIONERS REGULAR MEETING  
HELD ON NOVEMBER 14, 2017**

**OPENING CERMONIES**

Chairman Sam Farrow, Jr. called the meeting to order at 9:00 a.m. in Room 305 of the Crisp County Government Center. Commissioners attending were A. James Nance, Wallace Mathis, Larry Felton and J. R. Dowdy, III. Others present were County Administrator Tom Patton, County Attorney Rick Lawson, Finance Director Sherrie Leverett and County Clerk Linda Finch. Carl Gamble gave the invocation and Administrator Patton led the audience in the Pledge of Allegiance to the Flag of the United States of America. Chairman Farrow welcomed all in attendance.

**MINUTES APPROVED**

**Motion was made by Mr. Felton to approve the minutes of the regular meeting held on October 10, 2017, seconded by Mr. Dowdy, motion carried unanimously.**

**APPROVE FAMILY & CONSUMER SCIENCES “DINING IN” DAY PROCLAMATION**

Administrator Patton read a proclamation promoting families and building healthy relationships through meals together and also proclaiming Sunday, December 3, 2017 as Family & Consumer Sciences “Dining In” Day. Rebecca Stackhouse, Extension Consumer Science Agent, advised that this proclamation is helping to promote families to eat together on December 3<sup>rd</sup>. **Motion was made by Mr. Dowdy to approve the Family & Consumer Sciences “Dining In” Day Proclamation, seconded by Mr. Felton, motion carried unanimously.**

**ANNUAL FORESTRY REPORT**

Marty Fore with the Crisp-Dooly Forestry brought the annual forestry report. He reported that this past year was very busy as they starting assisting last November with fires in north Georgia, tornados in our area with debris cleanup, then they went to the fires in the Okefenokee Swamp, and then they helped with the hurricanes in Florida. He advised that the wild fire count, 33 in Crisp County, is up this year due to the dry situation. He thanked the county fire department for the help they have given them during the year and also the citizens of the county. He left a report for each Commissioner. Commissioners thanked Marty and the Forestry Department for the work they do in Crisp County.

**KENNETH LONG’S COMMENTS**

Kenneth Long reported that he thought a citizen could take action to have things done but sometimes that is just not possible. He talked with FEMA several times and it was evident that they weren’t going to do anything unless the county got involved. He is asking for all the people that live on the lake for commissioners to ask for a LOMA, Letter of Map Amendment, to FEMA; he understands that the county will have to have funds to proceed with this request, and he is asking that they request funds from another source. Chairman thanked Mr. Long for his comments and concern.

**CONSIDERATION OF NEW CONTRACT FOR INMATE MEDICAL SERVICES BETWEEN CRISP COUNTY AND CRISP REGIONAL HOSPITAL**

Sheriff Billy Hancock reported that they had a really busy month last month, they ran two courts for a couple of weeks, they had one jail incident with an inmate, they are at full staff on the road division side, and they have purchased two cars. He advised that they did find a good used van to be used as the crime scene vehicle, which allows them to store equipment in the back of the van so that when they have an incident they can work out of the van without having to go back and forth to the department. He reported that he came last month to talk with them about an out of town company and looking to give them the contract for inmate medical services. The hospital has stepped up so that we can keep the business in our community, they are down to just a few small things to get worked out and if we get those things worked out, he thinks the hospital contract for inmate medical services will be acceptable to the county. He advised that the basics of the contract will be that Crisp Regional Hospital will provide medical service to the jail such as they do now but will be extended to twelve hour shift for nurses seven days a week. The doctor will still be there four hours a day and the nursing staff and doctors will give out the medication; in turn the hospital will get 24 hours of security every day. **Motion was made by Mr. Dowdy to accept the contract for inmate medical services between Crisp County and Crisp Regional Hospital upon completion of final details and authorize the chairman to sign the contract, seconded by Mr. Mathis, motion carried unanimously.**

**APPROVE FY 18 LOCAL MAINTENANCE IMPROVEMENT GRANT**

Carl Gamble, Public Works Director, reported that it is that time of year that we approve the upcoming year for the LMIG (Local Maintenance Improvement Grant), as we have to have them submitted before the end of December. We are suggesting today that Lakeshore Drive from Hwy. 300 to Lakeshore Way be put on the resurfacing project list, which is 2.9 miles, a good bit less than what we have completed the last few years. The estimated cost of this project is \$663,650.00; we will receive approximately \$578,115.48 from LMIG and county's portion will be around \$85,534.52. We will not know the true cost until it is bid out. **Motion was made by Mr. Mathis to approve the FY 18 Local Maintenance Improvement Grant with approximately \$85,534.52 coming from TSPLOST, seconded by Mr. Dowdy, motion carried unanimously.**

**ASSISTANT FIRE CHIEF REPORT**

Michael Postell, Assistant Fire Chief, reported that the month of October was Fire Safety Month. The firemen have been in the Crisp County Schools, about 1500 students from kindergarten to 3<sup>rd</sup> grade, in the month of October promoting the fire safety program. The kids enjoy the program and he thinks the program really helps. He also invited the commissioners to their Christmas Party on December 9<sup>th</sup>, and stated that hopefully the new fire truck will be here by that time so they can view it on December 9<sup>th</sup>. Commissioners thanked the Assistant Fire Chief, the Chief, and the firemen for the good job they do.

**APPROVE RESOLUTION FOR FY 19 5311 TRANSIT PROGRAM APPLICATION**

Mrs. Leverett reported that she has the annual resolution to file an application with the Georgia Department of Transportation to continue our 5311 Transit Program. **Motion was made by Mr. Nance to approve the Authorizing Resolution for the FY 5311 Transit Program, seconded by Mr. Felton, motion carried unanimously.**

**APPROVE RESOLUTION AUTHORIZING PARTICIPATION IN ACCG'S GEORGIA FIREFIGHTER'S CANCER BENEFIT PROGRAM**

Mrs. Leverett reported that the General Assembly passed a new regulation that the county has to provide supplemental medical, accident, disability insurance for all the county fire fighters, full-time, part-time and volunteers. As part of that regulation we did take bids for this coverage from three different companies, ACCG was the low bidder; we are making a recommendation today that we carry that coverage thru the ACCG program. She advised that part of that process is a resolution authorizing participation in that program, which basically lays out the terms so that we will be in compliance with the new regulation. She advised that the cost will be a little under \$5,000.00 a year. **Motion was made by Mr. Mathis to approve the Resolution Authorizing Participation in the ACCG Interlocal Risk Management Agency Supplemental Medical, Accident, and Disability Fund, seconded by Mr. Dowdy, motion carried unanimously.**

**APPROVE TRANSFER DEED ON CEDAR LAKES/SOUTHERN PINES CDBG 14 SEWER PROJECT TO CITY OF CORDELE**

Mrs. Leverett advised that the county has completed the CDBG 14 Sewer Project in Cedar Lakes/Southern Pines and as part of the initial project, the city has agreed to take over the project once we completed it; this is to provide sewer services to the citizens that are located in the county. Part of that process is the county has to transfer that project to the city; they will take possession of the infrastructure of the sewer lines and be responsible for maintaining these lines going forward. Attorney Lawson has prepared the quit claim deed and assignment of rights, and we need approval for the chairman to sign the quit claim deed. Total cost of the project was \$549,785.00 and county funds contributed were \$97,233.00. **Motion was made by Mr. Felton to approve the transfer deed on Cedar Lakes/Southern Pines CDBG 14 sewer project to the City of Cordele and authorizing the chairman to sign the paperwork, seconded by Mr. Nance, motion carried unanimously.**

**RATIFY AGREEMENT FOR PROFESSIONAL SERVICES WITH BOB ROBERSON & ASSOCIATES FOR CDBG-17**

Mrs. Leverett reported that this is action we have to take every time we receive a CDBG and we have been awarded the CDBG-17 grant funds for the Willow Lake project to provide county water service to that mobile home park. As part of that, CDBG requires the county to provide them with a contract per project for the grant consultant. We have a contract with Bob Roberson and Associates as grant consultants on the CDBG-17 project. **Motion was made by Mr. Nance to approve the contract for professional services with Bob Roberson & Associates for CDBG-17 project, seconded by Mr. Felton, motion carried unanimously.**

**FY 17 FINAL BUDGET ADJUSTMENTS AND 2000 SPLOST ISSUE FINAL ADJUSTMENTS**

Mrs. Leverett reported that she has the annual budget adjustments to balance the FY 17 budget, which is a requirement. She advised that the original FY 17 budget was \$26,026,965 with adjustments of \$5,303,219 brings the final budget to \$31,330,184. She stated that the details are in their packet if they have any questions. She advised that included also was a final project budget adjustment on the 2000 SPLOST Issue for the final adjustment on the SPLOST dollars. **Motion was made by Mr. Felton to approve the FY 17 final budget adjustments, seconded by Mr. Mathis, motion carried unanimously.**

**Motion was made by Mr. Dowdy to approve the final 2000 SPLOST Issue project adjustments, seconded by Mr. Mathis, motion carried unanimously.**

### **FINANCIAL REPORT**

Mrs. Leverett reported that this financial report is a preliminary report for the period of July through October, 2017. In the General and three major Special Revenue Funds combined these funds are reporting YTD revenues received of just under \$4 million and YTD expenditures at \$6.2 million. This gives a -14% revenue over expenditure shortfall of -\$3.3 million, which is about -3% more than it was this time last year. Ad Valorem tax revenue received is up slightly over last year by about 1%. Approximately \$406,000 (6%) has been received and is reflected in these numbers. The Water Fund ended this period with a net profit of \$67,889, also down about \$20,000 from October of 2016. Water consumption billed for the month was 9.3 million gallons and the USDA Bonds principal balance is current at \$1.4 million. In the Landfill Fund we had an increase of about \$40,000 in accrued net income compared to this time last year. YTD Revenues of \$639,082 and expenses of \$523,227 leave this fund with a year to date profit of \$115,856. The total tonnage received for the month of October was 4821.27. The principal balance on the GEFA loans is current at \$3.0 million. In the Cash Report, the General and Special Revenue Funds combined ended the month with \$9.6 million, the proprietary funds with \$4.4 million and the SPLOST & TSPLOST funds at just over \$6 million bringing our County wide total to \$20.1 million. Also, as of October 31, 2017 we have spent or appropriated \$24.3 million on projects associated with the 2005 SPLOST Issue. Distribution no. 69 of the 2011 SPLOST Issue, representing retail sales for the month of September, in the amount of \$318,676 is up about \$34,000 over October of 2016. This brings our issue to date collections to \$22.2 million. To date, we have expended and/or appropriated \$21.9 million. For the Local Option Sales Tax Distributions, this month's distribution of \$152,959 is also up just over 12% from this same period last year. In the CDBG Revolving Loan Fund monthly report, we remain at nine outstanding loans with a total balance due of \$2,339,420. The last report is the revenue by fund and expenditures by department report. The report shows the percentage of appropriations for each individual department and the total for each fund, expenditures should be below 33%. As of this report, the General & Special Revenue Funds combined are slightly over at 38%, the Water Fund is good at 25%, and the Landfill Fund is just under at 32%.

### **COUNTY ADMINISTRATOR'S REPORT**

Administrator Patton reported that they are still working on getting FEMA information up, they had a telecommunication meeting with all parties involved in the placement of the Comm Tower off Hwy. 280 primarily to resolve any issues so they could move on with the construction of the tower, last month a contract was approved on the new fields and concession stand at the ballfields and that project is moving along and it won't be long before dirt will begin moving out there, they had the pre-construction meeting on the airport drainage project last week and they will probably begin that work in January, and they had the pension board meeting on the county retirement and investments there are about 15%.

### **GO INTO EXECUTIVE SESSION**

**Motion was made by Mr. Nance to go into Executive Session to discuss personnel and litigation, seconded by Mr. Felton, motion carried unanimously with all Commissioners agreeing to go into Executive Session.**

**COME OUT OF EXECUTIVE SESSION**

**Motion was made by Mr. Nance to come out of Executive Session, seconded by Mr. Felton, motion carried unanimously with all Commissioners agreeing to come out of Executive Session.**

**REAPPOINTMENT OF ZONING BOARD OF APPEALS MEMBERS**

**Motion was made by Mr. Mathis to reappoint Dale Mitchell and Wendy Peavy to five year terms on the Zoning Board of Appeals, terms ending December 31, 2022, seconded by Mr. Felton, motion carried unanimously.**

**ADJOURNMENT**

**Motion was by Mr. Nance to adjourn the meeting at 11:10 a.m., seconded by Mr. Mathis, motion carried unanimously.**

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**Sam Farrow, Jr., Chairman**

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**Tom Patton, Administrator**