

**MINUTES OF THE CRISP COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING HELD ON OCTOBER 10, 2017**

**OPENING CEREMONIES**

Chairman Sam Farrow, Jr. called the meeting to order at 9:00 a.m. in Room 305 of the Crisp County Government Center. Commissioners A. James Nance, Wallace Mathis, Larry Felton, and J. R. Dowdy, III were in attendance. Others present were County Administrator Tom Patton, County Attorney Rick Lawson, Finance Director Sherrie Leverett, and County Clerk Linda Finch. Carl Gamble gave the invocation and Administrator Patton led the audience in the Pledge of Allegiance to the Flag of the United States of America. Chairman Farrow welcomed all in attendance.

**APPROVAL OF MINUTES**

**Motion was made by Mr. Felton to approve the regular meeting minutes of September 12, 2017 and the called meeting minutes of September 26, 2017, seconded by Mr. Dowdy, motion carried unanimously.**

**RECOGNITION OF KAY WILLIAMS**

Eric Bozeman, Recreation Department Director, reported that they have a very special recognition of Kay Williams who has taught dance in our community at the recreation department for over thirty-five years and has done a fantastic job. The commissioners presented her with a resolution a while back naming the dance room in her honor, and today we would like to present the plaque in her honor that will be mounted by the dance room at the recreation department. We wanted to thank her for all she has done for the community. Mrs. Kay Williams was present and thanked the commissioners for the honor.

**RED RIBBON PROCLAMATION APPROVED**

Administrator Patton read the Red Ribbon Proclamation proclaiming October 23-31<sup>st</sup> 2017 as “Red Ribbon Week” to promote living healthy drug-free lifestyles as well as focusing on being a “bully free” community. Bambie Hayes, Vice-Chairman of Community Development for the Chamber of Commerce, thanked commissioners for issuing this proclamation. She advised that we know the effects of illegal drug usage with our entire community and especially our children, and it is during this time of year we pause to remember and encourage our community not to use drugs. **Motion was made by Mr. Nance to approve the Red Ribbon Proclamation, seconded by Mr. Dowdy, motion carried unanimously.**

**SHERIFF HANCOCK’S REPORT**

Sheriff Billy Hancock reported that they responded to Turner County about midnight last night to assist them with a SRT call out. He presented a check for \$99,336 for the federal inmates from last month, and advised that courts were busy last month. He advised that they have received a camera grant of around \$100,000 for 60 body cameras and training, plus they have received notification that they are going to get the victim’s grant for \$120,000 in federal funds with a cash match from the county that will put one to two officers inside the sheriff’s office to deal with victims of crimes. He also received word that they got a mitigation grant for \$30,000 for moving forward and thinking about the hazards that we might

have in our community, and they are within 60 days of having their first inspection of being a certified agency. Also, Sheriff Hancock advised that they have an opportunity to change their inmate health care, and he would like commissioners to give him permission to ratify this contract if they decide they want to go with the new company. They currently have a barter system at the hospital where they provide medical service for the inmates for a certain length of time during the day and the county provides security. This company will come in at a set fee and provide them medical at the detention center for 16 hours Monday thru Friday, right now they are getting 7-8 hours a day, and they will also give 12 hours of care on Saturday and Sunday. He stated that if they go this route, the hospital will have to decide how many hours of security service they will need and that is what they are looking into now; that is why they do not want to sign today until they get that worked out. **Motion was made by Mr. Mathis to allow the sheriff to pursue the option with the inmate medical at the detention center and approve the contract with the other company if he sees fit, seconded by Mr. Dowdy, motion carried unanimously.**

### **PUBLIC HEARING FOR SLEDGE-WILLIAMS ENTERPRISE, INC.**

Chairman Farrow opened the Public Hearing for Sledge-Williams Enterprise, Inc. Connie Youngblood, Planning Director, reported that she has received a request from Sledge-Williams Enterprise, Inc. (with the property owner's authorization) for a Special Use Permit for the following uses: Indoor Mini Storage Warehouses; outside traditional Mini Warehouses and an outside RV & Boat Storage Area in a GC (General Commercial) zone district. The property is located at 2334 Ga. Hwy. 300 South. She advised that they are going to complete the project in phases; the first phase will be to remodel the existing building for indoor mini storage warehouses. She advised that we have regulations in reference to outside storage and mini warehouses and she has given them the regulations that they will have to comply with. Chandler Sledge and Todd Lanier, engineer, were present. Mr. Lanier reported the first phase would be to convert the existing building that was used by Short and Paulk into climate control indoor storage, and the building that sits behind that will be used for RV storage. He stated that assuming that goes well and continues to grow, future phases would include more boat and RV storage behind the building and some additional mini warehouses. Mr. Sledge stated that on phase 1 there is an existing concrete pad on the location and they would like to put some portable outside storage on the concrete pad. Chairman Farrow asked if anyone else would like to speak for or against the request, and there were none. Mrs. Youngblood read the Special Use Request Checklist. Chairman Farrow closed the public hearing. **Motion was made by Mr. Mathis to approve Sledge-Williams Enterprise, Inc. request to complete the first phase of their proposal, comply with all the guidelines of a special use permit and allow the owner to use the current 6 foot existing chain link fence and add opaque covering, seconded by Mr. Felton, motion carried unanimously.**

### **RATIFY CONTRACT AGREEMENT WITH DUBLIN CONSTRUCTION COMPANY, INC**

Administrator Patton reported that the commissioners need to ratify the contract agreement with Dublin Construction Company, Inc. for the Crisp County Government Center exterior renovation that is ongoing. He advised that they had to begin earlier due to the election and we needed to move on pretty quickly so it would not interfere with people coming in to vote. He advised that they did bid the project out but all the local people did not have the time and the employees for the work that it would take to complete the project. He stated that this building has been leaching for a while and this will seal the building, we are also going to change the windows out to help with the energy loss of the building; total project will cost \$631,930.00. Commissioner Nance suggested that they change the contract language

where it says “owner” to “Crisp County Board of Commissioners”. **Motion was made by Mr. Nance to approve the contract with Dublin Construction Company, Inc. subject to the wording change, seconded by Mr. Felton, motion carried unanimously.**

#### **APPROVE 2018 CRISP COUNTY EMPLOYEE HOLIDAY SCHEDULE**

**Motion was made by Mr. Nance to approve the 2018 Crisp County Employee Holiday Schedule, seconded by Mr. Dowdy, motion carried unanimously.**

#### **APPROVE CONTRACT FOR YOUTH COMPLEX EXPANSION**

Mrs. Leverett reported that we need to get approval for the final design and authorization to award the bid on the expansion of the youth complex; it is a SPLOST project. She said the RFP’s were sent out in proper order, the bids were opened, and we received two bids. The low bid came from F. H. Phashen, contractor, who has done a lot of recreation projects in this area. She stated that when they received the bids, they came in over budget of the funds that were allocated to the recreation department, but we do have some contingency funds. You have two choices as you can go with Option 1 and the project would be complete as presented today with use of \$249,628 out of the contingency fund, or you can go with Option 2 and eliminate some items listed on the cost schedule and bring the project down to what is available for just the recreation department. Mr. Bozeman advised that the contractor will, if approved, build two full-size soccer fields, add trees for shade, will use the existing concrete pad for bleachers, will add three full-size baseball/softball fields that will be tied in with the current fields, which will make a total of twelve baseball/softball fields on site, will add batting cages, also a pavilion and a playground. Administrator Patton advised that their recommendation would be Option 1 as it will pretty much get the complex as we planned all along. **Motion was made by Mr. Mathis to approve the contract with F. H. Pashen for the Youth Complex expansion and approve Option 1 of \$1,783,768 including \$249,628 out of contingency fund of the SPLOST Funds, to authorize to give the contractor the Notice of Award and to authorize the Chairman to sign the contract, seconded by Mr. Dowdy, motion carried unanimously.**

#### **FINANCIAL REPORT**

Mrs. Leverett reported that in their packet is a preliminary report for the first quarter of FY 18. The first page includes the report of revenues and expenditures for the County’s General and three major Special Revenue Funds. Combined, these funds are reporting YTD revenues received of \$1.6 million and YTD expenditures at \$3.9 million leaving a -14% shortfall. Ad Valorem tax bills did go out in late September, once those collections begin to come in, we should see that gap between revenues and expenditures begin to shrink. The Water Fund ended the quarter with a net income of \$45,580. Water consumption billed for the month was 3.6 million gallons and the USDA Bonds principal balance is current at \$1.4 million. In the Landfill Fund, we are reporting an accrued net income of \$96,280 at 9/30/17. The total tonnage received for the month of September of was 5215.79; the principal balance on the GEFA loans is current at just over \$3 million. In the Cash Report, the General and special revenue funds combined ended the month with \$8.3 million, the proprietary funds with \$4.3 million, and the SPLOST and TSPLOST funds at just over \$5.9 million bringing County wide total to \$18.6 million. Of that amount, over \$12 million is reserved for special projects or purposes. In the 2005 SPLOST Issue, we have spent \$24.3 million on projects approved under this issue. Distribution no. 68 of the 2011 SPLOST Issue in the amount of \$291,369 is up about 3% over September of 2016 and brings issue to date collections to \$21.9

million. To date, we have expended and/or appropriated \$19.7 million. We spent \$368,894 in Special Local Option Sales Tax dollars during the month of September. Next is an updated spreadsheet on the Local Option Sales Tax Distributions; just like SPLOST, this month's distribution of \$139,850 is up about 3% from this same period last year. In the CDBG Revolving Loan Fund monthly report, we currently have nine loans with a total outstanding balance of \$2.6 million. The last report is the revenue by fund and expenditures by department report. The summary report shows the expended percentage of appropriations for each individual department and the total for each fund. Expenditures should be below 25%. As of this report, the General & Special Revenue Funds combined were at 24%, the Water Fund as at 18% and the Landfill Fund finished the month at 23%.

### **COUNTY ADMINISTRATOR'S REPORT**

Administrator Patton reported that he spent a lot of time last month overseeing the weather and he commended all county employees for the job well done as they worked really well together; they are still working on debris cleanup; have had the first meeting with GEMA/FEMA to begin the process over again to recoup some of the monies we had to spend in the storm; and worked with Grant Buckley on site locations for a prospect that they have been working with for some time.

### **DISCUSS PICKENS POOL**

Mrs. Leverett reported that currently in order to keep Pickens Pool clean and maintaining the water level like it should, they have to run the water day and night as the pool is dropping several inches a day. This will cost us somewhere between \$9,000 - \$10,000 a year in electric bills just to keep the water level to where the cleaning equipment will be able to function. She advised that replacing Pickens Pool is one of the projects on the new SPLOST that has not been voted on yet, so we don't have funding available under SPLOST to replace the pool, but we do have an opportunity to apply for a grant to help pay for the pool. Mr. Bozeman received a price of about \$265,000 to replace the pool; we have \$220,000 in the 2017 SPLOST for replacement of the pool. We would like to apply for the grant and if we receive the grant we will have to do the project. She would like to propose that the General Fund advance the match on the grant to the new SPLOST Fund, and when the money comes in we can allow the 2017 SPLOST to reimburse the General Fund. This would allow us to go ahead and replace the pool that was built around 50 years ago. The money would come from the Land and Water Conservation Fund. **Motion was made by Mr. Nance to submit a Pre-application for funding from the Land and Water Conservation Fund to replace Pickens Pool and if received to allow the General Fund to pay the match on the grant until the SPLOST Funds are available to reimburse the General Fund and adopt the Resolution, seconded by Mr. Mathis, motion carried unanimously.**

### **GO INTO EXECUTIVE SESSION**

**Motion was made by Mr. Nance to go into Executive Session to discuss litigation and property, seconded by Mr. Felton, with all commissioners agreeing to go into Executive Session**

### **COME OUT OF EXECUTIVE SESSION**

**Motion was made by Mr. Nance to come out of Executive Session, seconded by Mr. Mathis, with all commissioners agreeing to come out of Executive Session**

**ADJOURNMENT**

**Motion was made by Mr. Nance to adjourn the meeting at 11:12 a.m., seconded by Mr. Mathis, motion carried unanimously.**

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**Sam Farrow, Jr., Chairman**

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**Tom Patton, Administrator**