

**CRISP COUNTY BOARD OF COMMISSIONERS MEETING
HELD NOVEMBER 12, 2014**

OPENING CEREMONIES

Chairman Authur James Nance called the meeting to order, with Commissioners Wallace Mathis, Clark Henderson, Sam Farrow, and Larry Felton present. Others attending were County Administrator Tom Patton, County Attorney Rick Lawson, Finance Director Sherrie Leverett, and Clerk Linda Finch. Bob Evans gave the invocation, and Administrator Patton led the audience in the Pledge of Allegiance to the Flag of the United States of America. Chairman Nance welcomed all in attendance, and also saluted all the veterans and military for serving our country.

APPROVAL OF MINUTES

Motion was made by Mr. Henderson to approve the minutes of the regular meeting held on October 14, 2014, seconded by Mr. Felton, motion carried unanimously.

SHERIFF'S REPORT

Sheriff Billy Hancock reported that last month in the warrants/civil division, deputies served 157 warrants, 160 civil papers, and 70 subpoenas and recorded 142.50 hours of court time, with 74 prisoner transports. In the traffic division, deputies wrote 588 citations with estimated fines of \$144,606, and 32 citations in Arabi with estimated fines of \$6,299; they also made 6 drug arrests and worked 25 accidents. They also housed U.S. Marshal inmates for 2030 days with the average daily housed at 62. They also housed inmates for 272 days for the Cordele Police Department and 33 days for the Warwick Police Department with total projected revenue from all these at \$238,472. He reported that the animal control officer picked up 35 animals last month in the county, and with the license reader they fined 4 with no insurance, 3 with suspended registration, 5 with expired tag, and 1 with no license. Sheriff Hancock stated that they ran special opts last month in the city limits nine nights with four officers per shift working 252 hours plus they assisted Warwick Police Department with their armed robbery. He advised that one of the duties mandated for the Sheriff's Department is that they will enforce the laws inside the city limits just as they do in the unincorporated limits because people inside the city pays taxes just like the people outside the city; they have had some positive results by being inside the city limits. They have served some of the delinquent trash bills. He also gave Mrs. Leverett a check for \$66,491.50 for inmate housing during the month of October.

**APPROVE SCOPE OF FIVE YEAR CAPITAL IMPROVEMENTS PROGRAM, 2016-2020 FOR GDOT/FAA
AIRPORT PROJECTS**

Administrator Patton reported that this is routine action to update the scope of the five year Capital Improvements Projects for 2016-2020 for the Georgia Department of Transportation/FAA program; you will approve only the scope and once that is done, Roberts and Company will prepare cost estimates and resubmit to us for final approval as the projects come up. This program is one where most of the projects are 95% funded by the federal government, 2.5% by the state and county each, and whatever is not covered, we will be using SPLOST to fund that. He advised that these projects are mainly the hard surface at the airport like runways and taxiways, etc. **Motion was made by Mr. Henderson to approve**

the scope of five year capital improvements program, 2016-2020 for Georgia Department of Transportation/FAA Airport Projects, seconded by Mr. Mathis, motion carried unanimously.

APPROVE FISCAL YR. 6/30/14 FINAL BUDGET ADJUSTMENTS AND SPLOST 2000 PROJECT BUDGET ADJUSTMENTS

Mrs. Leverett reported that approving the FY14 Final Budget Adjustments and SPLOST 2000 Project Budget Adjustments is one of the final steps in closing out FY14. In the General Fund, the original budget was \$12,918,774 with mid-year budget adjustments of -\$334,074 and end of year budget adjustments of \$568,398 leaves the General Fund, if approved, with \$13,153,098; Law Library original budget was \$35,000, no mid-year adjustments and end of year adjustments of \$21,125 leaving the Law Library with a final budget of \$56,125; Jail Maintenance Fund original budget of \$215,000, with -\$10,000 mid-year adjustments and end of year adjustments of \$21,125 leaving final budget of \$208,450; DATE Fund original budget of \$25,000, no mid-year budget adjustment, end of year adjustments of \$11,825 leaves final budget at \$36,825; E-911 original budget of \$796,954, with -\$9,941 mid-year adjustments and \$1,250 end of year budget adjustments leave final budget at \$788,263; Northside Water & Sewer CDBG10 original budget of \$150,000, with no mid-year adjustment and \$175,900 end of year adjustment leaves final budget or \$325,900; Special Service District original budget at \$1,592,916 with \$25,753 mid-year adjustments and -\$61,710 end of year adjustments leave final budget at \$1,556,959; Hotel Motel Tax Fund original budget was \$0 with no mid-year budget adjustment but \$25,350 end of year adjustments leave it with a \$25,350 final budget; SPLOST 2000 original budget of \$520,000 with no mid-year adjustment and \$1,116,775 end of year adjustments leave it with a final budget of \$1,636,775; SPLOST 2005 original budget of \$330,000 with no mid-year adjustment and \$716,325 end of year adjustments leave it with a final budget of \$1,046,325; SPLOST 2011 original budget of \$3,800,000 with no mid-year adjustment and a \$245,375 end of year adjustments leave it with a \$4,045,375 final budget; TSPLOST original budget of \$730,000 with no mid-year adjustment and -\$9,800 end of year adjustments leave it with a final budget of \$720,200; Water Distribution Fund original budget of \$556,450 with no mid-year adjustment and a -\$13,150 end of year adjustments leave it with a final budget of \$543,300; Landfill Fund original budget of \$1,585,966 with -\$206,399 mid-year adjustments and \$9,050 end of year adjustments and \$1,388,650 final budget; CDBG RLF original budget of \$20,100 with no mid-year adjustment and -\$2,425 end of year adjustments with \$17,675 final budget; and Asset Forfeiture Fund original budget of \$50,000 with no mid-year nor end of year adjustments leave the final budget at \$50,000. This gives a county wide total of original budget of \$23,326,193 with mid-year adjustments of -\$534,661, which was approved in January or February, and \$2,807,738 end of year budget adjustments leaving the final county wide budget of \$25,599,270. She advised that over \$2 million of the end of year adjustments were in SPLOST projects and almost \$276,000 was in the CDBG10, which has been completed. She stated that we did add \$568,398 to the General Fund Budget as there was a large adjustment in the Sheriff's Department of \$733,000 on the donation of a personal armored vehicle, so if you take that away the General Fund actually has a reduction of almost \$200,000. She advised that this was a summary but following that is a General Fund by Category within the department, and this is the one that will need to be approved as that is how we adopted our budget, and we have to approve it with the same line item detail. **Motion was made by Mr. Henderson to adopt the budget adjustments by category within fund as presented, seconded by Mr. Farrow, motion carried unanimously.** Mrs. Leverett stated that she has also included the SPLOST 2000 Project Wide Budget Adjustments as we are nearing the end of this issue and are shoring up that budget as well. **Motion was made by Mr. Henderson to approve the 2000 SPLOST Project Adjustments as presented, seconded by Mr. Felton, motion carried unanimously.**

FINANCIAL REPORT

Mrs. Leverett reported that the preliminary report of revenues and expenditures for the County's General and three major Special Revenue Funds combined shows October revenues received at \$1.8 million and expenditures at just over \$2.0 million. Year to date totals of \$3.7 million in revenue and \$5.7 million in expenditures leave us with a -13% shortfall of -\$1.9 million after the first 120 days of the New Year. This is not abnormal during the first half of each fiscal year; cash reserves remain tight but should be sufficient to carry us through this window. The Water Fund recorded monthly revenues of \$46,231 and expenditures of \$45,985; YTD revenues of \$217,370 and YTD expenditures of \$194,713, leave the Water Fund with a 4% net gain after three months of \$22,657. Water consumption billed for the month was 4.6 million gallons. The USDA Bonds are current at \$1.5 million. In the Landfill Fund, we are reporting accrued revenue for the month of October at \$139,358 and accrued expenses of \$139,613 bringing year to date totals to \$538,751 in accrued revenue and \$480,584 in expenses leaving the landfill fund with a 5% net gain after four months of \$58,167. The total tonnage received for the month of October was 4,443.74 tons. Approximately 46% of that was received from Advanced under their commercial contract, 12% under the residential contract and 6% under the county's curbside contract. The GEFA loans are current at \$4.2 million. We are reporting cash on hand in the General and Special Revenue Funds combined of \$5.7 million, the proprietary funds at \$2.5 million, and the SPLOST funds at \$7.9 million, leaving a County Wide total at 10/31/14 of \$16.2 million. In the 2000 SPLOST Issue, we have spent \$17.7 million on projects associated with this issue. Next is the 2005 SPLOST Issue report, there were no disbursements from this issue during October, so no change here from the previous month's reporting. For the 2011 SPLOST report, Distribution no. 33 in the amount of \$314,103 continues to show a slight upward trend over the previous year, by 4.6% this month; year to date collections now total \$10.9 million. Expenditures have reached \$9.3 million. Following that is the detail list of all the SPLOST Expenditures for the month of October. We spent a total of \$215,356 in SPLOST dollars during the month. Projects benefiting were Crisp County Recreation, the Darton Project and the Cities of Cordele and Arabi. Next is the updated spreadsheet on the Local Option Sales Tax Distributions. This month's distribution of \$150,757 is also up 4.6% over October of 2013. In the CDBG Revolving Loan Fund monthly report, the total number of active loans remains at seven with an outstanding balance due of \$1.7 million. The last report is the revenue by fund and expenditures by department report. The report shows the expended percentage of appropriations for each individual department and the total for each fund. Expenditures should be below 33%. As of this report, the General and Special Revenue Funds combined are at 37%, the Water at 34%, and the Landfill Fund ended the period at 38%.

ADMINISTRATOR'S REPORT

Administrator Patton reported that 1) he attended several meetings and events last month; 2) he approved SPLOST funds to replace the scales at the Landfill. Low bid was from Albany Scale Company at \$52,500; 3) he attended the IDC Retreat. Focus on plans for next coming year, and discussed need for commercial and retail business in addition to industrial development; 4) he attended the Chamber of Commerce Board Retreat. Gave an update on County; 5) he participated in the Veterans Day event at Georgia State Veterans Park. They recognized our young men that lost their lives in the Vietnam War. There were nine individuals, and a shadow box with their names was made to be placed in the main lobby in the Government Center; and 6) he met with Synergy, Inc. to discuss septic system locations and future landfill use. This is an ongoing project.

GO INTO EXECUTIVE SESSION

Motion was made by Mr. Felton to go into Executive Session to discuss personnel, real estate, and potential litigation, seconded by Mr. Farrow, motion carried unanimously with all commissioners in favor of going into Executive Session.

COME OUT OF EXECUTIVE SESSION

Motion was made by Mr. Henderson to come out of Executive Session, seconded by Mr. Mathis, motion carried unanimously with all commissioners voting in favor of coming out of Executive Session.

ADOPT PROPOSED 2015 LOCAL MAINTENANCE & IMPROVEMENT GRANT PROJECTS

Motion was made by Mr. Mathis to adopt the proposed 2015 Local Maintenance & Improvement Grant Projects, seconded by Mr. Farrow, motion carried unanimously.

ADOPT ORDINANCE AMENDING THE CODE OF ORDINANCES OF CRISP COUNTY TO CONFORM THE CODE WITH THE SUNDAY SALES REFERENDUMS

Motion was made by Mr. Mathis to adopt an Ordinance Amending the Code of Ordinances of Crisp County to Conform the Code with the Sunday Sales Referendums, seconded by Mr. Henderson, motion carried unanimously.

ADOPT RESOLUTION OF THE CRISP COUNTY BOARD OF COMMISSIONERS TO AMEND ITS LOCAL LEGISLATION PURSUANT TO GA. CONST. ART.IX,§ 2, PARA. 1(B)(1)

County Attorney Lawson reported that we have a resolution to amend the local legislation to delete the requirement that the Board of Commissioners meetings take place at the courthouse, this is the same resolution that was presented and voted on last month. **Motion was made by Mr. Henderson to adopt the Resolution of the Crisp County Board of Commissioners to Amend its Local Legislation Pursuant to Ga. Const.Art.IX,§2, Para. 1(b)(1), seconded by Mr. Mathis, motion carried unanimously.**

CHANGE THE NAME OF THE BUILDING AT 210 S. 7TH ST. TO CRISP COUNTY GOVERNMENT CENTER

Motion was made by Mr. Henderson to change the name of the 210 South 7th Street building from Crisp County Courthouse to Crisp County Government Center effective immediately, seconded by Mr. Mathis, motion carried unanimously.

ADOPT AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF CRISP COUNTY TO CHANGE THE LOCATION OF THE BOARD OF COMMISSIONERS MEETINGS

County Attorney Lawson reported that we have an ordinance to amend the Code of Ordinances of Crisp County to conform to the change where Section 2-31(C) is amended by deleting the word courthouse and replacing it with government center. **Motion was made by Mr. Henderson to adopt an Ordinance Amending the Code of Ordinances of Crisp County to Change the Location of the Board of Commissioners Meetings, seconded by Mr. Mathis, motion carried unanimously.**

RATIFY AND APPROVE ALL ACTIONS TAKEN BY THE BOARD OF COMMISSIONERS

Motion was made by Mr. Henderson to ratify and approve all actions taken by the Board of Commissioners from and including the meeting on October 27, 2009, seconded by Mr. Felton, motion carried unanimously.

HOSPITAL AUTHORITY LOOKING TO REFINANCE THE BOND ISSUE

Administrator Patton reported that just for their information, Crisp Regional Hospital Authority is looking to refinance the bond issue, it will save substantial debt service payments monthly for them; they are not sure how they are going to do that just yet, but if they come before the commissioners, they will need an intergovernmental agreement and resolution. It will also decrease the county's exposure as well.

ADJOURNMENT

Motion was made by Mr. Henderson to adjourn the meeting at 11:46 a.m., seconded by Mr. Felton, motion carried unanimously.

Authur James Nance, Chairman

Tom Patton, County Administrator